

THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL
Tower D2B, Tower, West Core, Ground Floor, Bharat Diamond Bourse,
BKC, Bandra (E) Mumbai- 400051 India
Tel: 022 42263600 | Website: www.gjepc.org
E-MAIL: returningofficer@gjepcindia.com

No.: GJEPC/CoA Election-2025/01

July 10, 2025

NOTIFICATION

**TO ALL THE MEMBERS OF THE GEM AND JEWELLERY EXPORT PROMOTION
COUNCIL AS ON 31ST MARCH 2025**

Dear Member(s),

This is with reference to the Elections to the Committee of Administration (COA) of The Gem and Jewellery Export Promotion Council (henceforth referred as "Council") for the year 2025.

Ordinary Members

Ordinary Members of the Council, as defined in Article 3.3 of the Articles of Association (AoA) of the Council, whose name appear in the Council's Register of Members as on 30th June, 2025, and have paid in full Annual Membership Subscription, along with the declaration of exports of gem and jewellery items (in amounts), for the immediately preceding financial year (i.e. from 1st April, 2024 to 31st March, 2025), duly filled in and signed by the Proprietor / Partner / Director, as the case may be, within 30th June, 2025, as per Article 11.1 of AoA of the Council read with Rule 15.3 of the Election Rules of the Council are eligible to be stand in Election as Contender / be Voter Member of the Council for the Elections to the COA for the year 2025.

Associate Members

Associate members, as per Article 4.1(b) of the AoA of the Council and Rule 13.3 of Election Rules, having completed 3 continuous years, and not fulfilling the eligibility criteria for Ordinary Member, but having average exports turnover of Rs. 2.5 Lakhs to their credit during the preceding three financial years, shall also have the right to vote. However, they will not be able to stand as candidate for the election as per the AoA and Election Rules of the Council.

Based on provisions of AoA and Election Rules of the Council, a list of such voters has been compiled as per Regions and Panels in the form of Electoral Roll of the Council for the year 2025. Such Electoral Roll has been posted on the Council's website (www.gjepc.org) or alternatively you can click on <https://election.gjepc.org/> to view the same. As per Rule 15.5 of the Election Rules of the Council for verification by eligible Associate and Ordinary Members as described above. In accordance to Rule 15.3 of the Election rules of the Council, any member whose subscription for renewal of membership and/or payment against clearance of all dues with the Council have not been received by the Council on or before the 30th June, 2025 such member, ordinary or associate, if otherwise eligible, shall not be permitted to stand for election or entitled to vote, in terms of Rule 15.3 of Election rules and Articles 11 of the Articles of Association of the Council.

The Ordinary and eligible associate members to vote may verify whether the same is in order and, if their name is not included in the list of voters, they may, within 15 (Fifteen days) from the date of this notification apply in writing to the Returning Officer via email to returningofficer@gjepcindia.com along with the documentary proof evidencing payment of annual membership on or before 30th June 2025 for the financial year 2025-26 for the purpose of inclusion of their company in the list of eligible contender /voter members.

Members may note that for the CoA Election process for the year 2025, all the circulars/notifications/voters list etc. will be sent by the Returning Officer from the e-mail id returningofficer@gjepcindia.com to the e-mail ids of the members for the purpose of authorised person(s) as given in the voters list. Hence, any member whose name is on the voter list can call for corrections in terms of the authorised representative, mobile number and email address as listed. The change in authorised representative should be in accordance with Article 10 of AoA of the Council and in line with the records of IE Code No. Certificate issued by DGFT.

The request for changes as described above shall be sent to the email address of the Returning Officer as mentioned above on or before 25th July 2025.

The notification for final list of voters after addressing all responses received for revision / correction will be displayed on the website of the Council and notice boards of the GJEPC's Head Office and Regional Offices.

The list of GJEPC's Regional Offices is provided herewith at - **Annexure-I**

The voter members may also note that as per Article 9.1(b) of AoA of the Council, the Election of CoA shall be conducted only through online electronic voting system of National Securities Depository Limited (NSDL), the agency appointed by the Council. The final election rules and the procedure for voting will be circulated to members by e-mail and will be uploaded on Council's website www.gjepc.org in due course.

Members may take note of the above and act accordingly.

Thanking you

(SD)

Rajiv Jalota

Returning Officer

Election of CoA of GJEPC

Encl: Annexure I- List of GJEPC's Regional Offices.

Annexure -I

ADDRESS AND OTHER DETAILS OF THE COUNCIL'S HEAD OFFICE

Shri Sabyasachi Ray
Executive Director
D2B, Ground Floor, Tower D,
Bharat Diamond Bourse, Opp. NABARD Bank, Bandra Kurla Complex,
Bandra (E) Mumbai - 400 051
Tel: 022 4226 3600,
E-mail: ed@gjepcindia.com

ADDRESS AND OTHER DETAILS OF THE COUNCIL'S REGIONAL OFFICES
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REGIONAL OFFICE – JAIPUR

Shri Nitin Khandelwal, Deputy Director
Rajasthan Chamber Bhawan, 3rd Floor,
Mirza Ismail Road, Jaipur - 302 003
Tel. No.: +91 - 141 - 256 8029 / 2574074
E-mail ID: jaipur@gjepcindia.com

REGIONAL OFFICE - KOLKATA

Shri Kaushik Ghosh, Asst. Director
Vanijya Bhavan, 6th Flr, East Wing, 1/1,
Wood Street, Kolkata - 700 016
Tel. No.: +91-33-2282 3630 / 2282 3629
E-mail ID: kolkata@gjepcindia.com

REGIONAL OFFICE – SURAT

Mr. Rajat Wani, Asst. Director,
Tower B – 2nd Floor, Office No. B201 & B220
Surat Diamond Bourse, Dream City Khajod,
Surat – 395007, Gujarat
Tel. No.: +91- 261 – 2209000
E-mail ID: surat@gjepcindia.com

REGIONAL OFFICE - CHENNAI

Shri R. Surya Narayanan, Deputy Director
Ankur Plaza III Floor, 113 (Old No 52),
G. N. Chetty Road, T. Nagar, Chennai - 17
Tel. No.: +91 - 44 - 2815 5180
E-mail ID: chennai@gjepcindia.com

REGIONAL OFFICE - DELHI

Shri Sanjeev Bhatia, Asst. Director,
The Gem & Jewellery Export Promotion Council,
G-42 TO 53, 2ND Floor, Flatted Factories Complex, Jhandewalan,
New Delhi - 110 055
Tel. No.: +91 11 - 4626 6920
E-mail ID: delhi@gjepcindia.com