## Website links for MSME DATABASE registration:

- Website link for MSME Databank registration: <u>www.msmedatabank.in</u>
- Website link for details regarding MSME Bank registration and its benefits: <u>https://youtu.be/t0cQtzns8FE</u> (Video in Hindi)
- Website link for MSME Databank Video: <u>https://youtu.be/AdDMDv6lZGQ</u> (Video in English)
- Website link for MSME DATABANK registration form: <u>http://www.msmedatabank.in/Register/RegisterYourSelfNew.aspx</u>

# **Details of MSME Databank Registration:**

## **MSME Databank Registration**

As per the Micro, Small and Medium Enterprises Development (Furnishing of Information) Rules, 2009, all MSME enterprises in India are now required to furnish information relating to the business to the Government. MSME databank registration can be completed through the data bank maintained by it at www.msmedatabank.in. In this article, we look at the procedure for submitting information to the MSME databank.

## Who can register on MSME Databank?

Only entities and promoters having Aadhaar (Promoter's Aadhaar, Udyog Aadhaar Number for the business and PAN can register on MSME DataBank. Hence, prior to registering on MSME databank, the entity must first obtain <u>Udyog Aadhaar</u> <u>registration</u>.

## Benefits of MSME Databank Registration

MSME databank is a comprehensive database of MSMEs in India. This database is established by the Government to help procurement agencies buy from MSMEs under Public Procurement Policy of Government of India and to assist the policy makers. Hence, MSMEs registered under the MSME databank will be eligible for becoming supplier of Government organisations and entities.

Further, as per MSMED (Furnishing of Information) Rules, 2016 notified by GSR 750(E) dated July 19th, 2016, all Micro, Small and Medium enterprises are mandatorily

required to provide information about the business on the MSME databank for availing benefits in various schemes of the MSME Ministry.

#### How to Register for MSME Databank

To register for MSME databank fill in the form provided on the website: <u>http://www.msmedatabank.in/Register/RegisterYourSelfNew.aspx</u>

Submit all the required information to complete the MSME databank registration.

#### **Details Required for MSME Databank Registration**

The following information must be submitted by the promoter to register under the MSME databank.

#### **Basic Details**

- The applicant has to select whether his / her Udyog Aadhaar number is of North East Region.
- **Aadhaar Number** if the Udyog Aadhaar number is NOT of North East Region, the applicant has to provide his/her 12 digit Aadhaar number issued to the applicant should be filled in the appropriate field.
- **Mobile Number** if the Udyog Aadhaar number is of North East Region, the applicant has to enter his / her registered mobile number with Udyog Aadhaar.
- **Udyog Aadhaar Number** The applicant must enter his/her Udyog Aadhaar Number in the appropriate field.
- **PAN** The applicant must enter his PAN in the appropriate field
- Validate The applicant must click on validate button to verify Aadhaar and Udyog Aadhaar details
- Enterprise Name name of enterprise of applicant will be automatically fetched.
- **Category Unit Size** this will be automatically fetched.
- **Organization Type** this will be automatically fetched.
- **Major Activity** Data related to major activity of unit (i.e. Manufacturing, Services and Trading) will be fetched from Udyog Aadhaar data
- **State** Data related to State in which unit is located will be automatically fetched from Udyog Aadhaar data
- **District** Data related to District in which unit is located will be automatically fetched from Udyog Aadhaar data

- **Pin Code** Data related to Pin code in which unit is located will be automatically fetched from Udyog Aadhaar data
- **Commencement Date** Data related to Commencement Date of the unit will be automatically fetched from Udyog Aadhaar data
- **Email ID** Information regarding Email will be automatically fetched from Udyog Aadhaar data. This can be updated by applicant at later stage
- **Mobile Number** Information regarding Mobile number will be automatically fetched from Udyog Aadhaar data. This can be updated by applicant at later stage
- **Communication Address** Information regarding Communication address of unit will be automatically fetched from Udyog Aadhaar data. This can be updated by applicant at later stage
- Enterprise Social Category Information regarding Enterprise Social category will be automatically fetched from Udyog Aadhaar data
- **Authorized Person Name** The applicant has to provide the name of authorized person for the organization
- Nature of Operation The applicant must select the nature of operations as mentioned below:- Perennial: When unit is under operation throughout the year. Seasonal: When unit is under operation in one or two seasons only out of the year. Casual: When unit is under operation only when requirement comes, and when there is no expectation of continuing the work
- **Cluster Name** the applicant has the option to provide the name of cluster to which the unit belongs.
- **Website** The applicant may mention the website address of the unit (if available)
- Any special category of Entrepreneur The enterprise can select from the special category as mentioned below:- Ex-Serviceman Person With Disability Woman Minority
- Whether the unit is registered in The Factory Act 1948? The applicant must provide the details about applicability of Factory Act 1948 to the enterprise
- Whether the unit is an Ancillary? The unit has to select whether it is Ancillary or not

- Whether the unit is registered in Shop and Establishment Act? The unit has to select whether it is registered in Shop and Establishment Act or not
- **If any other**, **please specify** the applicant can provide any other registration information related to unit here.

#### Factory & Product Details: (In case of Manufacturing Enterprise)

- Enterprise Address The applicant has to mention here the address of enterprise
- **State** Data related to State in which unit is located will be automatically fetched from Udyog Aadhaar data
- **District** Data related to District in which unit is located will be automatically fetched from Udyog Aadhaar data
- **Pin Code** Data related to Pin code in which unit is located will be automatically fetched from Udyog Aadhaar data
- **Person Employed** The applicant has to provide the No. of person working in this factory
- **Installed Capacity (per annum)** The applicant has to provide Installed capacity of the Factory in terms of yearly production on specified unit basis
- **Investment on Machinery / Plant (Rs. in lacs)** the applicant has to provide the investment done in plant and machinery.
- **Power Load** The applicant has to provide the Current power load in KW/HP
- Enterprise Product Description The applicant has to provide here the description about product offered from this unit
- **Major Raw Material used** applicant has the option to select the raw materials used in unit. **Providing at least one raw material information is mandatory.**
- **Major Buyers** The applicant has to provide the name of its major buyers and clients being serviced
- **Turnover Last Year (Rs. in lacs)** the applicant has to provide the last year turnover in this field.
- Add Product Details The applicant has to enter the details of all Products/services offered from this factory. Adding at least one product is mandatory.
- **Product Name** The applicant has to provide the name of product being manufactured from this factory

- **Product Code** The applicant has to select the HS code of the product based upon the name of the product entered on the previous text box. On entering the product name, an indicative list of HS code is populated in the drop-down box, from which the applicant can select.
- Annual Production Capacity The applicant has to provide the production capacity of the product in terms of capacity per annum.
- **Production measurement unit** The applicant has to select the measurement quantity of product being manufactured from this unit (i.e. KG, METER, LITERE etc)
- **[Add]** After entering all details the applicant has to click on this button to save the product details and add new product details.

#### **Enterprise & Service Details (In case of Servicing Enterprise)**

- Enterprise Address The applicant has to mention here the address of enterprise
- **State** Data related to State in which unit is located will be automatically fetched from Udyog Aadhaar data
- **District** Data related to District in which unit is located will be automatically fetched from Udyog Aadhaar data
- **Pin Code** Data related to Pin code in which unit is located will be automatically fetched from Udyog Aadhaar data
- **Person Employed** The applicant has to provide the No. of person working in this factory
- **Investment on Equipment (Rs. in lacs)** the applicant has to provide the investment done in plant and machinery.
- **Power Load** The applicant has to provide the Current power load in KW/HP
- Enterprise Service Description The applicant has to provide here the description about services offered from this unit
- **Major Clients** The applicant has to provide the name of its major buyers and clients being serviced
- **Turnover Last Year (Rs. in lacs)** the applicant has to provide the last year turnover in this field.
- Add Service Details The applicant has to enter the details of all Products/services offered from this factory

- **Service Name** The applicant has to provide the name of product being manufactured from this factory
- Service Code The applicant has to select the HS code of the product based upon the name of the product entered on the previous text box. On entering the product name, an indicative list of <u>HSN code</u> is populated in the drop-down box, from which the applicant can select.

#### Other Details

- **Bank Name** the applicant can select the name of the bank in which the account of the unit is maintained.
- Bank Account No: The applicant has to provide his bank account number
- **IFSC Code** The applicant has to provide IFSC Code of the bank-branch in which the bank account is maintained

#### **Assistance Details**

- **Taken From** the applicant can select the name of Development Organization from which any assistance is taken
- **Scheme Name** the applicant can select the name of Scheme of the abovementioned development organization under which the assistance is taken.
- Amount Availed (In Lakhs) the applicant can specify the amount of assistance availed.
- **On Date** the applicant can select the date on which the assistance is taken.
- **[ADD]** After entering all details the applicant has to click here to save the details about assistance taken and add more details about assistance.

#### **Association Details**

- **Association Name** the applicant can select the name of the association of which the unit is a member of.
- **Since Date** the applicant can select the date since when the member of above said association.

#### Hand holding by Development Organization (if Applicable)

• The applicant can select the name of Development Organization if they have received any hand-holding support from them for enrolling in MSME DataBank.

#### Add Appreciation / Award Details

- **Appreciation/Award Name** the applicant can select the name of award received
- **Details** the applicant can provide the details of award received.
- **On Date** the applicant can provide the date on which the award was received.
- **[ADD]** The applicant can click here to save the details of award and add more appreciation/award details.