

SPACE APPLICATION FORM FOR INTERNATIONAL EXHIBITIONS - 2010

Name of the Applicant company: _____
 Current Membership No.: _____
 Current Membership Date: _____
 Address: _____
 City/Town: _____ Pin / ZIP: _____ State: _____
 Tel No. (with code) : _____
 Fax No. (with code) : _____ E-mail*: _____
 Website: _____
 Contact Person: _____ Position: _____

***(Application form will be deemed to be incomplete and subject to rejection e-mail address is improperly mentioned. All official communication by and on behalf of the Council will be done ONLY on the e-mail address provided on the Application form while booking. You may also provide any alternative e-mail address herein for smooth communication. The Council will not be responsible in any manner whatsoever for miscommunication on account of wrong e-mail mentioned herein or due to technical error or snag.)**

Exhibit Brand (if any): _____

1. Exhibits (please tick):

- | | | |
|---|---|---|
| <input type="checkbox"/> Loose Diamonds | <input type="checkbox"/> Silverware | <input type="checkbox"/> Gold Jewellery-Plain & Studded |
| <input type="checkbox"/> Jewellery Making Machinery | <input type="checkbox"/> Platinum Jewellery | <input type="checkbox"/> Silver Jewellery |
| <input type="checkbox"/> Colour stones | <input type="checkbox"/> Pearls / Beads | |

2. Your Company details: (pls. tick as applicable)

A. You are Jewellery:

- | | | |
|--|--|---|
| <input type="checkbox"/> Wholesalers | <input type="checkbox"/> Designer | <input type="checkbox"/> Distributors |
| <input type="checkbox"/> Manufacturers | <input type="checkbox"/> Service Providers | <input type="checkbox"/> Raw material suppliers |
| <input type="checkbox"/> Retailers | <input type="checkbox"/> Chain-stores | <input type="checkbox"/> Foreign representative |
| <input type="checkbox"/> Exporters | <input type="checkbox"/> Importers | <input type="checkbox"/> Any other _____ |

B. Product Dealings in:

- | | | |
|--|---|--|
| <input type="checkbox"/> Couture Jewellery | <input type="checkbox"/> Mass product | <input type="checkbox"/> Only loose diamonds |
| <input type="checkbox"/> Color Stones | <input type="checkbox"/> Plain Gold Jewellery | <input type="checkbox"/> Any other _____ |

C. Any other category, please specify: _____

3. To which countries do you export? (Please give the name of countries)

a.	b.
c.	d.
e.	f.

4. Please give value of your exports in Indian Rupees (INR) during the immediate preceding 3 (three) years:

2006 - 07 _____ **2007 - 08** _____ **2008 - 09** _____

5. What is your export target for 2009 - 10 for the item/s you wish to exhibit:

6. A brief description about your company (max. 50 words):

7. Please confirm your participation (details given in the Circular):

Name of the Exhibitions	Dates	Sq. mts.
a) _____	_____	_____
b) _____	_____	_____
c) _____	_____	_____
d) _____	_____	_____
e) _____	_____	_____
f) _____	_____	_____
g) _____	_____	_____

Payment Schedule

The Applicant shall pay a cheque / demand draft for a sum of Rs.7,500/- per sq. mtr.(Rupees Seven Thousand Five Hundred only per square meter)* to be drawn on and payable in favour of **The Gem and Jewellery Export Promotion Council**, towards the initial deposit for participation at the India Joint participation organized by GJEPC at International Exhibitions. (This application form will be considered only if it is accompanied by an on account payment of Rs.7, 500/- per sq. mt.(Rupees Seven Thousand Five Hundred only) for each exhibition, in which would like to participate).

*** Rate for space at special couture section at Jewellery Arabia, Bahrain will be Rs.45, 000/- per sq. mt (Rupees Forty-five Thousand per square meter).**

PAYMENT DETAILS

Amount (being the initial deposit): Rs. _____

In words: _____

Cheque / Pay Order / Demand Draft No.: _____ Date: _____

Bank Name (drawn on): _____

Bank Branch: _____

8. Undertaking:

We hereby agree, undertake and covenant that:

- a. We shall abide by the Participation Guidelines & Terms, Rules and Regulations as described overleaf;
- b. We shall have and maintain a valid and adequate insurance cover during the exhibition, by having our goods adequately insured and have the Council as a co-assured in our insurance policy. We further acknowledge and agree that the Council shall not accept any right of recourse by us or our insurers;
- c. All information provided by us is true and correct;
- d. We shall not hold the Council responsible for any sundry charges or other payments as set out in the terms, rules and regulations overleaf, including any direct or indirect loss or damage to which we may be subjected as a result of our sole business decision;
- e. We shall indemnify and keep the Council indemnified, safe and harmless from and against any and all claims, cost, loss or damage including incidental costs which the Council may incur or sustain as a consequence of any claim, demand, action or proceedings by any persons in respect of such claims and that such indemnity shall remain in full force and effect until extinction of such claim or action
- f. We shall guarantee and certify the purity of jewellery & stones as mentioned in the catalogue/stamped on the jewellery and indemnify the Council from and against any and all claims/mis-declaration in this regard
- g. All the designs of the jewellery to be exhibited by us are original designs and further agree & undertake to indemnify and keep the Council indemnified from any and all patent violations' claims, lawsuits and such other liabilities to which the Council may be subjected in this regard;
- h. We shall indemnify and keep the Council indemnified, safe and harmless from any claims / liabilities of any non- clearance of the goods by Customs due to inadequacy of papers/documents/declaration provided by us and agree & acknowledge that the Council shall not be party to any dispute with any Sales Tax, Income Tax, Customs, Excise or Octroi departments or with any other local or central laws which are applicable and/or enforced on us.
- i. We hereby further agree that the Council reserves the right to forfeit our participation fee/cost and debar us from participating in future in any International exhibitions organized by the Council pursuant to the relevant provisions herein.

Declaration: We hereby confirm our participation in _____ Exhibition and we confirm our acceptance of the rules & regulations governing our participation and the T&Cs forming part of this Application Form.

Name: _____

Designation: _____

Signature: _____

Date: _____

Company Stamp: _____

TERMS & CONDITIONS TO BE FOLLOWED FOR THE PARTICIPANTS AT INDIA PAVILION AT OVERSEAS EXHIBITIONS ORGANISED BY THE GEM AND JEWELLERY EXPORT PROMOTION COUNCIL ("the Council")

(I) APPLICATION AND ALLOCATION OF SPACE:

1. The Council reserves all powers & rights to allocate stall/s and/ or space in any manner it deems fit at its sole discretion and every such decisions of the Council to that effect shall be final and binding on the Applicants.
2. **Deposit:**
 - a. Each Applicant shall be bound and liable to pay a deposit amounting to Rs.7,500/- per sq. mtr. (Rupees Seven Thousand Five Hundred only per square meter)**, for an approximate area of 9 (nine) sq.mtrs.booth.per exhibition, towards confirmation of the Applicant participate in.
** In case of Jewellery Arabia 2009, Bahrain the rate will be Rs.45,000/- per sq. mtr. (Rupees Forty-five Thousand only per square meter) towards approximate area of 9 (nine) sq. mtrs., booth at the special couture section. This amount shall be enclosed with this space application form sent by the Council along with the Circular.
 - b. Refund of the deposit shall be in accordance to clause (IX) - "Rules for Cancellation" hereunder.
3. **Procedure for Allocation of space:**
 - a. The Applicants who have participated in the previous year's exhibition(s) shall be given preference while allotting space and in particular allotting prime space. The existing exhibitors will be given the same size and option to keep as the previous show, provided the floor plan remains the same. The stalls will be allotted on lottery basis, if multiple exhibitors opt for change of location. Any extra space will be made available upon demanded, only if the space is available for further allotment after allotting the space to the existing, old and new Applicants.
 - b. New Applicant exhibitors will be allotted space on a lottery basis, wherever, space will be available after allotment to existing exhibitors. For the purpose of this Section the New Applicant exhibitor is defined to mean and include any such persons / entity who submit the duly filled Application Form along with the prescribed fees after the last date prescribed by the Council from time to time for the various categories of the Exhibitions. Every such New Applicant exhibitor shall be deemed to be a last minute entrant and thus agree to relinquish all such rights as enjoyed by the previous exhibitor and / or the existing exhibitor applying within the time frame stipulated by the Council.
 - c. If the number of applications received is more than the space available, then after allotment of the space to the old and new Applicants who's Application Form has been received first, the balance Applicants, will be kept on a wait list. The wait listed Applicants shall also be chosen on a lottery basis and each Applicant will be allotted space according to names first appearing on the wait list. The wait list will be maintained from year to year for future vacancies or new area allotments, provided the "on account" is retained with the Council.
 - d. The filling up and submission of this Application form does not entitle any applicant to receive space in any of the exhibition(s) other than chosen herein. The Council does not give any guarantee whatsoever that space shall be allotted to all Applicants and the Council shall not take any responsibility or liability to ensure that all Applicants are allotted space. The allocation of space in any exhibition shall be based solely on availability of space and the decisions of the Council in this regards shall be final and binding on the Applicants. The Applicant shall agree and be bound by the decision of the Council without any protest or demur in any manner whatsoever.
 - e. The stall allotment letter will be issued to the Applicant exhibitors only upon clearance of the total participation cost as communicated by the Council before hand.
4. The Council reserves the right to change the rules, norms and procedure pertaining to the allotment of space as per the requirements of each individual exhibition and such amended rules, norms and procedure shall govern the Applicant in the same manner as the pre-amended rules forming part of this Application form.
5. The Council reserves all rights and powers to allocate stall in any manner it deems fit and every such decision of the Council to such effect shall be final and binding on the Applicants.
6. The Council is entitled, in its absolute discretion, to change, withdraw or otherwise deal with the space allocated to an Applicant. In such an event however, the contract between the Council and the concerned Applicant shall continue to be valid and binding on the parties to the extent applicable.

(II) CRITERIA FOR SELECTION

1. The Council reserves the right at all times to accept or reject an Application of any of the Applicants based on the following criteria:
 - a. New Applicants shall be encouraged, with regard to allotment of space, though preference will be given to the previous year's Applicants.
 - b. Those Applicants whose products are more suited to the region in which the exhibition is to be held shall be given preference above those Applicants whose products are not suited to the region in which the exhibition is to be held.
 - c. Quality of products to be displayed at the exhibition should meet international standards. The Applicants who are participating in the exhibition for the first time shall be required to send samples and photographs of the products which the Applicant intends to display at the exhibition, along with this space application form.
 - d. Applicants may take adequate insurance of the samples sent to the Council. The Applicant hereby acknowledges that the Council may not take any responsibility for the safety or safe keeping of the sample goods sent by the Applicants during the transit period and thereafter. The Applicant agrees that it shall not raise any claim in this behalf against the Council, but in fact have the Council co-assured in its respective insurance policy. In case the Applicant cannot accommodate the Council as a co-assured, the Applicant expressly waives off and agrees that the Council shall not accept any right of recourse by the Applicant itself or by any insurer on behalf of the Applicant.

(III) STALL CONSTRUCTION:

1. The Council shall negotiate and appoint an official contractor for the construction of India Pavilion for each exhibition and will inform the Applicant participants accordingly. Basic stalls usually consist of the following items, (but can vary from exhibition to exhibition), duly approved by the Council:

(a) Hard walls	(b) Full carpet flooring	(c) Fascia of company name
(d) Showcases (nos. & size differs exhibition wise)	(e) Spot light/s	(f) Table/s
(g) Folding chair/s	(h) Power socket/s	(i) Dust Bin/s
2. The Council shall not provide any further facilities. If any of the participants require any further facilities in the stall, then, with the prior permission of the Council, the Applicant participant may make arrangements for the same at its own expense. The Council shall not take any responsibility or liability towards the same.
3. Upon stalls being allotted to the Applicants, each Applicant shall come and inspect its stall and give its inputs or suggestions, if any, in writing to the designated person appointed by the Council with respect to the further improvement required. The Council shall endeavor to rectify the problem, if any, to the extent possible. The Applicant shall give its written approval of the stall allotted to it and thereafter the Council shall not be responsible for any further problems which may arise with regard to the space or otherwise.
4. The Council shall prepare the designs/layout of the stalls in such a manner so as to ensure that the India Pavilion will have a uniform look and shall promote the prestige and image of "BRAND INDIA". Every decision of the Council as to the design / layout of the stalls taking into consideration the image of BRAND INDIA shall be final. All the necessary publicity and stall decoration shall be carried out by the Council to invite targeted buyers / customers to visit the India Pavilion.
5. No Applicant exhibitor will be allowed to put up their own promotional posters / material / branding on the exterior of the booth allocated to them under Indian Pavilion.
6. In the event of any damage occurring to any property or image of the Applicant participant, the Council shall not be responsible for the same in manner whatsoever. The Applicant thus agrees to have a valid insurance coverage safe guarding its property and / or image.

(IV) PROMOTIONAL MEASURES AND OTHER SERVICES OFFERED

The Council will undertake promotional measures according to the category of the exhibition/s as given in the attached circular:

Category A

1. The Council shall adopt such promotional measures as it deems fit for the purpose of attracting visitors and promote India's image as a whole in accordance to the requirements of each exhibition / country. The basic promotional measures usually undertaken by the Council are:
 - (a) Advertisements in Jewellery trade magazines and Press Releases in major trade journals;
 - (b) Advertisement in show catalogues;
 - (c) On-site publicity brochures as well as posters;
 - (d) Pre-show publicity mailers/CDs to be sent to all the previous years' customers of each particular exhibition providing details of the participants' along with their respective stall numbers;
 - (e) Mass e-mailing to the trade buyers in the major/neighbouring countries inviting them to visit the India Pavilion;
 - (f) Onsite signage (inside the venue) promoting the India Pavilion;
 - (g) Press Conferences as well as Breakfast Meets during the exhibitions, if required;
 - (h) A Public Relations officer may also be appointed by GJEPC, if required;

The final decision on the various activities that the Council will be undertaking for the particular exhibition will be solely at the discretion of the Council only and the pro-rata rates towards the same will be charged to each individual exhibitor for the particular exhibition in which the exhibitor will be participating.

Category B - Planned Participation:

The Council will organise India Pavilion with minimum 5 (five) exhibitors and would do the following promotion to promote the Pavilion

- (a) Advertisement in show catalogues;
- (b) On-site publicity brochures as well as posters;
- (c) Branding of booths in India Pavilion;
- (d) Mass emailing to the trade buyers in the major/neighbouring countries inviting them to visit the India Pavilion;

Note:

Please note that if the participation response from the members is less than 5 (five), for the above categories of shows, then the Council will shift the exhibitors under Category C, (only if the members agree for the same) or else the participation will be cancelled 45 (forty-five) days in advance, which will be duly informed to the members accordingly and the participation charges received from the members will be refunded.

Category C - Individual Participation:

With regard to the participation at the Category C exhibition/s, the Council will assist the members in following aspects of participation only, but will not be present with promotional booth or organise India Pavilion:

- (a) Coordinate with the organisers for prominent location/ space;
- (b) Mode of payment in Indian Rupees;
- (c) Branding the booth with India Pneumonic

(V) General

1. All expenditure relating to travel, accommodation, freight, samples of gems and jewellery to be exhibited, insurance, taxes, bank guarantees, or any other payments of any nature whatsoever and/or by whatever name called shall solely be borne by the Applicant participants. The Council shall not be responsible or liable to make any such payments for or on behalf of the participants, unless otherwise informed in advance by the Council in this behalf.
2. All the Applicant participants are required to strictly adhere to the rules of participation in international fairs and such other rules framed by the principal organisers of the respective exhibitions, and by the Council from time to time.
3. The Council is signing the space application form of each of the above mentioned trade fairs / exhibitions for and on behalf of all the Applicant participants towards their participation at India Pavilion. By signing this space application form, all the applicants / participants have bound themselves to the rules and regulations of the principal organisers of the respective trade fairs/exhibitions.

4. Anyone found to be violating the Code of Conduct or breaching the terms and conditions herein shall be debarred from future participations in the exhibitions organized by the Council under India Pavilion or otherwise. In this regard, please refer to point (VI & VIII) herein below and all payments/deposits will be duly forfeited.
5. Notwithstanding anything herein contained, the Applicant participant hereby agrees and undertakes to indemnify and keep the Council indemnified, safe and harmless from and against any and all claims, liabilities, damages, losses to which the Council may be subjected as a result of breaching any of the Codes of Conduct or the rules framed by the principal organizers or that of the Council.

(VI) INSURANCE, INDEMNITY BY THE PARTICIPANT AND GJEPCC'S EXCLUSION OF LIABILITY

1. The Applicant participants must have, at all times valid and adequate insurance cover, against theft, fire, public liability, damage to property, personal injury, third party loss, accidents, natural calamities, Acts of God and such other risks normally insured against while exhibiting goods at any trade fairs / exhibitions and whilst transporting the goods to and from the venue of each of the exhibitions.
2. The Applicant participant shall within a period of one month prior to each exhibition / trade fair which it is participating in, submit to the Council a copy of the insurance cover obtained by it failing which the Council shall have the right to cancel its participation and forfeit all the deposit paid by the participant in accordance to clause (I) hereinabove.
3. The Applicant participant agrees to indemnify GJEPCC, against all and any actions, claims, demands, losses (including consequential losses), proceedings, damages, liabilities, costs and expenses incurred by or made against the Council in connection with:
 - i. Breach of any of these terms, rules and regulations', the code of conduct described hereunder and any other rules, terms, conditions
 - ii. Any act, omission, default or negligence of or loss or damage caused by the participant or any person connected to the participant.
 - iii. Any other costs which GJEPCC may have incurred at any of the exhibitions for an on behalf of the Applicant participant
4. In the event of the Applicant exhibitor incurring any expenditure or consequential loss including business loss on account of any change in the floor plan, reduction of space, stall design, stall numbering, stall location, non inclusion of exhibitor's name in the show directory or for any other reason whatsoever, including the personal or business decision taken by the Applicant, the Applicant exhibitor undertakes to indemnify the Council against all such expenditure or consequential loss including business loss incurred by it.
5. The Council shall not be liable for any losses (including consequential losses), damages, demands, costs, claims, charges or other expenses of any kind suffered or incurred by the Applicant participant including but without limitation due to, any theft, fire, use of the strong room service, howsoever caused, cancellation or early closure of or delay in the opening or closing of any of the Exhibitions by the principal organisers or for whatever reason.
6. The Applicant participants must have, at all times (prior, during and after the exhibition) a valid and adequate insurance cover against theft, fire, public liability, damage to property, personal injury, third party loss, accidents, natural calamities, acts of God and such other risks normally insured against by the Participants and/or as the Council may require, from time to time in connection with inter-alia, the Applicant participant's property and its activities during the exhibition (including the moving in and moving out periods). Every such insurance policy shall cover the Council as a co-assured and shall be presented to the Council as and when required and / or demanded by the Council. The Council shall not admit any right to recourse either from the Participant and / or from his insurer. The Participant and / or his insurer hereby thus waive all his / their right to recourse in favour of the Council. Further, the Participant hereby declares by signing on this Application Form and accordingly undertakes that it shall take all necessary steps to incorporate in its insurance documents the relevant clauses to the effect that the Participant and / or its insurer shall not subrogate and waive off any and all claims duly covered under such insurance policy(ies). The Council reserves the right to inspect every such insurance document to cross verify that the above requirements are met with and thus may call upon for the insurance documents for purpose of such inspection at any time prior, during and after the BSM. Further, the Participant hereby agrees to indemnify and keep the Council indemnified safe and harmless, at all times, from and against any and all claims, liabilities, losses, damage, including the consequential, indirect and exemplary damage, to which the Council may be subjected as a result of the breach of this undertaking by the Participant.
7. Force Majeure: In the event of any delay or failure of performance is caused by matters beyond reasonable control of the Council, but not limited to, the acts of God, acts of Governmental authority, delays in receipt of approvals/permissions/sanctions from statutory authorities, strikes, lockouts, trade disputes or other concerned acts of workmen, fire, flood, severe drought, explosion, riot, war, breakdown, etc., the Applicant exhibitors will not hold the Council responsible for cancellation or postponement of the exhibition.

(VII) VISA CLAUSES:

The Council shall not be responsible for the Applicant participant's visas, as granting of visa to any particular individual is at the sole discretion of the immigration authorities of the particular country where the exhibition is to be held. However, the Council will issue due recommendation letters for the representatives of the Applicant company for any particular exhibition in which they are participating under India Pavilion organized by the Council. The Council may also request the overseas fair principal organiser of the exhibition to send the letter of recommendation to the respective Consulates. If for any reason, an Applicant participant is unable to obtain visas or the visa authority rejects the visa application form, resulting in non-participation, the Council shall not refund any of the participation fees, thus deposited, and the Applicant will be liable to pay in full all such charges to the Council or to the organisers as per the rules and circulars / letters or the invoices raised, issued by the Council in this behalf.

(VIII) Code of Conduct

1. No booth shall be left unattended at any time during the opening hours of the Exhibition. The Applicant participants' staff must be present at the relevant booth at least 30 (thirty) minutes before the opening hour and leave the Exhibition Hall not later than 30(thirty) minutes after the closing hour. The Applicant Participant shall be responsible for the conduct of all its staff, agents or representatives.
2. No activity which, in the opinion of the principal organisers amount to a nuisance or annoyance to the public or other participants, shall be caused by the Applicant Participant within the vicinity of the Exhibition. In particular, audio-visual display equipment must be so positioned and the sound level so adjusted so as not to annoy any person, including the other participant and / or visitor. The Council reserves the right to disconnect or discontinue any audio-visual presentation or other equipment, which is in its or the principal organisers' opinion, is detrimental or offensive to others.
3. No exhibit is allowed to be taken into the booth once the Exhibition has been officially opened unless special permission is given by the principal organisers in writing.
4. No exhibit may be removed from the booth before the close of the Exhibition except for overnight storage.
5. Gathering & chatting in the aisles is strictly prohibited.
6. The Applicant Participants and their affiliated companies shall operate their business in accordance with all appropriate International Laws and Standards of Commerce.
7. The Applicant Participants and their affiliated companies shall be regulated in accordance with all applicable local laws and regulatory controls.
8. The Applicant Participants and their affiliated companies shall stand by their products and services and guarantee their quality.
9. The Applicant Participants and their affiliated companies should not use Conflict Diamonds.
10. The Applicant Participants should not sublet their booth to any other participant.
11. The Applicant Participant should not display any promotional posters/material outside the booth, which will bring disrepute to other Indian participants, group or country.
12. The Applicant Participant will abide by the Council's rules and regulations set in this regard.
13. No blatant or competitive display of rates shall be permitted
14. The Applicant Participant shall maintain proper decorum and behaviour with the stand contractor, organisers, and representatives of the Council.

(IX) Rules for Cancellation

1. In the event of the Applicant cancelling or withdrawing itself from any exhibition/s after submitting its application form but before the Council holds its negotiations with the overseas organiser, then Rs.25,000/- (Rupees Twenty-five Thousand only) per booth for the said exhibition will be charged as cancellation charges;
2. In the event of an Applicant either cancelling or withdrawing itself after the overseas organiser has allotted space to the Council for India Pavilion, but before the Council has allotted space to the applicant and due to such cancellation / withdrawal the space remains unsold, then the Applicant will be liable to pay full charges on account of the following expenses which will be calculated during the time of final billing:
 - a) Space rental b) 5% (five percent) administrative cost c) Secretarial expenses as applicable after the final billing f the cancelled space is ultimately sold then in that case, Rs.25,000/- (Rupees Twenty-five Thousand only) from the initial deposited amount will be charged as cancellation fees.
3. In the event of an Applicant participant either canceling or withdrawing himself after the Council has allotted space to it and the space remains unsold till the commencement of the exhibition then the Applicant shall be liable to bear all the following expenses which will be calculated at the time of the final billing:-

<ul style="list-style-type: none"> • Stall rental- space rental with premium for corner stall/s if any applicable • Cost of stall construction • Pre-show publicity • Participants Directory for India Pavilion • Cost of Council's stall for co-ordination of India Pavilion and all other expenses mentioned in clause (IV) herein above 	<ul style="list-style-type: none"> • Branding of India Pavilion • On-site promotion • Administration and Secretarial manpower expenses 	<ul style="list-style-type: none"> • Promotional expenses such as: • Advertisements
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4. In the event of an Applicant participant either cancelling or withdrawing itself for any reason whatsoever including refusal of visa of the organising country by the concerned authorities or any personal/ business decision, on or before one month of the exhibition date, the Applicant participant shall be liable to bear the entire cost of its participation as described in Clause 3. In such an event, the Council shall have the right to forfeit the deposit amount over and above the cost as described in Clause 3.

We agree to abide by the Terms and Conditions as stated above without any protest and / or demur.

Company Name: _____

Date : _____

Contact Person: Mr./Ms _____

Company stamp & Signature _____

THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL

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